

JAMES B. HUNT PROFESSIONAL DEVELOPMENT GRANT PROPOSAL GUIDELINES

The North Carolina Foundation for Public School Children has established ten (10) Professional Development Grants of \$1,000 each, to be awarded to low wealth schools or school districts during the current school year. The grants are named in honor of Governor James B. Hunt, Jr. and are available as of July 15 of each year. Any NCAE member is eligible to apply for a grant for his/her school or local, if located in one of the low wealth school districts as defined by the State Department of Public Instruction. To apply, please follow the grant proposal guidelines outlined below. *The proposal must be typed, and if the proposal does not meet the required guidelines, it will be returned.*

Applicant Information

- √ Name
- √ Social Security Number
- √ Email Address
- √ School
- √ School Address
- √ School Telephone Number
- √ School System
- √ Superintendent's Name
- √ Principal's Signature (Required)

Project Design and Description

- √ Project Abstract
- √ Goals of the Project
- √ Project Activities
- √ Project Timeline/Implementation Plan—i.e., agenda, month-by-month activities (Include as much detail as possible)

Proposal Budget (Please illustrate how the funds will be spent. Include as much detail as possible)

Other pertinent information/Further justification as to why you deserve this grant.

Project Evaluation (Explain the process to be used to evaluate whether or not this project was a success)

Evaluation must be mailed to the NCAE office as soon as possible after the completion of the project, but no later than July 15 of each year. (All information must be received before applying for future grants.)

Please mail to Kelvin L. Spragley, NCFPSC, P.O. Box 27347, Raleigh, NC 27611. You may also fax the information to 919-829-1626, or email it to kelvin.spragley@ncae.org. The deadline for returning the grant application is November 1 of each year. Decisions on all grant requests will be decided upon by November 15.